FY 2024-2025 No.29 OFFICIAL MINUTES

May 27, 2025 Regular Meeting

"Our mission is to empower all of our students with the tools to find their passions and thrive as knowledgeable, confident, resilient, creative, and compassionate citizens of a global community."

1. Call to Order

The Rumson-Fair Haven Regional High School Board of Education regular meeting was held in the Learning Commons. The meeting was called to order at 6:30 p.m. by Mrs. McGinty, Board President.

2. Salute the Flag

3. <u>Statement of Compliance</u> - Mrs. McGinty read the statement of compliance

Adequate notice of this meeting has been disseminated in accordance with NJSA 10:4-8 of the Open Public Meetings Act, specifying the date, time and place and filed with the Asbury Park Press, the Two River Times, the Borough Clerks, posted on the District website and in the Main Office.

4. Roll Call

Mr. Dougherty	Present	Mrs. Kiley	Present	Ms. Romano	Present
Mr. Grant	Present	Mrs. McGinty	Present	Mrs. Thompson	Present
Mrs. Hickey	Present	Mr. Page	Present	Mrs. Whitehouse	Present

Also in attendance:

Dr. Lee McDonald, Superintendent Sean Cranston, School Business Administrator Athina Cornell, Board Counsel

Mrs.Kiley read the mission statement.

5. Welcome of Visitors

Mrs. McGinty welcomed all visitors to the meeting.

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6. Special Recognition / Presentation

***** Junior Awards

The administrative team presented the Junior Awards.

7. Communications

a. None

8. Board Reports

- a. Student Representative Report Reyna Dermer, Alex Olan
 - i. Reyna reported on the following:
 - 1. Last Career Institute on May 28th
 - 2. Spring Concert on May 28th
 - 3. Junior and Freshman testing completed last week
 - 4. AP Testing is completed after tomorrow
 - 5. Digital Detox day tomorrow, May 28th
 - 6. Today was college t-shirt day
 - 7. Gold/Silver awards breakfast took place last wek
 - ii. Alex reported on the following:
 - 1. Boys Lacrosse Shore Conference Champions
 - 2. Girls Lacrosse Shore Conference Champions
 - 3. Boys Baseball is playing Manasquan in States
 - 4. Bulldog Games take place on Friday morning
 - 5. Seniors have Cap & Gown distribution, Sr. Beach Day and Pre-Grad Social coming in the next few weeks
 - 6. Summatives starting soon for everyone
- b. Finance & Facilities Mrs. Whitehouse May 20, 2025
- c. Personnel Mr. Page May 27, 2025
- d. Superintendent's Report
 - i. Dr. McDonald reported on the following:
 - 1. EOY activities
 - 2. Teacher of the Year Ceremony
 - 3. Summer Enrichment Academy
 - 4. Good luck to our athletic teams
 - 5. June 11th Meet the Coaches Night

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Drills

TYPE OF DRILL	DATE	TIME	DURATION
Fire Drill	April 9	11:49 a.m.	4 minutes
Evacuation	April 29	10:00 a.m.	20 minutes
Extended Evacuation	April 30	9:44 a.m.	26 minutes

e. **Enrollment - 830 as of April 30, 2025**

9. Public Comment on Agenda Items

a. None

10. ACTION ITEMS

MINUTES

The Superintendent recommends approval of minutes #1.

Approve Board Meeting Minutes

- 1. Recommend Board approval of the following meeting minutes:
 - a. May 13, 2025 Regular Meeting Minutes
 - b. May 13, 2025 Executive Session Minutes

Board Comment: None

On a **MOTION** made by Mr. Grant and seconded by Mr. Page, the Board of Education approved the minutes with the following roll call vote:

Mr. Dougherty	Yes	Mrs. Kiley	Yes	Ms. Romano	Yes
Mr. Grant	Yes	Mrs. McGinty	Yes	Mrs. Thompson	Yes
Mrs. Hickey	Yes	Mr. Page	Yes	Mrs. Whitehouse	Yes

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FINANCE

The Superintendent recommends finance items #2-16

2. Approval of Bill List

Recommend Board approval of the following bill lists dated May 23, 2025:

General Fund	\$ 286,436.05
Special Revenue Fund	\$ 4,758.73
Capital Projects Fund	\$ 0.00
Food Services Fund	\$ 0.00
Total	\$ 291,194.78
Payroll 05-15-25	\$ 609,115.26
Total Expenditures	\$ 900,310.04

3. Approve of Use of Facilities - Non Chargeable

Recommend Board approval of the following applications For Use of School Facilities:

Date(s)	Time(s)	Organization	Event	Facility
6-2-25 6-16-25 6-23-25	6-8 p.m.	Baseline Volleyball LLC	Volleyball Clinic Rumson & Fair Haven Residents Only 5th-8th grade	Gymnasium

4. Approval of USA Football Grant

Recommend Board to approve a donation from USA Football in the amount of \$350 to go towards supplies for the Girls Flag Football program.

5. Approval of Contract - Monmouth University for Graduation

Recommend Board approval of a contract with Monmouth University, West Long Branch, NJ to provide facilities and services for the Rumson-Fair Haven Regional High School Class of 2025

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Graduation Ceremony on June 17, 2025 at an estimated cost of \$20,000.

6. Systems 3000 Renewal 25-26 SY

Recommend the Board to approve Systems 3000 for the 25-26 SY with an annual license fee of \$30,796.

7. Frontline Renewal 25-26 SY

Recommend the Board to approve Frontline Absence & Substitute Management and Applicant Tracking with Proactive Recruiting for the 25-26 SY with an annual cost of \$19,329.03

8. Frontline Renewal 25-26 SY

Recommend the Board to approve Frontline IEP Direct and 504 Program Management Direct for the 25-26 SY with an annual cost of \$13,316.44

9. Approval of Tuition Rate for Tuition Students Related Services

Recommend approval of the 25-26 SY related services rates for tuition students as follows:

Related Service	Rate	
Occupational Therapy	\$50 per 30 minute session	
Physical Therapy	\$50 per 30 minute session	
Speech Correction Services	\$50 per 30 minute session	
Counseling Services	\$50 per 30 minute session	

10. Approval of Contracts for Tuition Students Received

Recommend Board Approval of contracts with the following school districts for tuition students for the 25-26 SY:

	Student #	Tuition	Received From
1.	26000335	\$ 43,436	Holmdel Township School District
2.	26000335	\$ 5,790 (ESY)	Holmdel Township School District
3.	27000056	\$ 43,436	Long Branch Public Schools

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4. 27000056	\$ 5,790 (ESY)	Long Branch Public Schools
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11. Approval of Insurance Rates

Recommend the Board approve the following insurance rates for the 25-26 SY as attached:

Dental

Prescription

Medical

12. Approval of Food Services Management Contract

Recommend Board approval of a Food Services Management Contract with Simplified Culinary Services for the 25-26 SY, in the amount of \$19,000.

13. Approval of the Appointment of a Construction Consultant

Recommend Board approval of Brian Leddin as a Construction Consultant for the 25-26 SY at a rate of \$167.00 dollars per hour, not to exceed 50 hours.

14. Professional Development Services

Recommend Board approval for Mark Wise LLC for Professional Development Services during the 25-26 SY, at \$7,000 for two full days of customized professional development.

15. Professional Development Services

Recommend Board approval for Living Yes LLC for Professional Development Services during the 25-26 SY, at \$4,000 for a full day Professional Development consisting of a Keynote and breakout sessions with staff on October 13, 2025.

16. Approve Preferred Behavioral Health Group

Recommend Board to approve a contract with Preferred Behavioral Health Group to provide Fit-To-Return Assessment Services to RFH for the 25-26 SY.

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Board Comment: None

On a **MOTION** made by Mrs. Whitehouse and seconded by Mrs. Kiley the Board approved Finance Items 2-16 with the following roll call vote:

Mr. Dougherty	Yes	Mrs. Kiley	Yes	Ms. Romano	Yes
Mr. Grant	Yes	Mrs. McGinty	Yes	Mrs. Thompson	Yes
Mrs. Hickey	Yes	Mr. Page	Yes	Mrs. Whitehouse	Yes

EDUCATION

The superintendent recommends education items #17-19

17. Approval of Field Trip Request(s) for the 2024-2025 School Year as listed

Recommend Board approval of the following field trip request(s) for the 2024-2025 school year:

DATE	DESTINATION	CLUB/CLASS	ADVISOR/ CHAPERONES
June 4* Previously approved to attend June 3	Middlesex County College	Art / Tower Singers	Kristen Lanfrank Kathryne Singleton
June 4 - 6	Deane Porter & Sickles Elementary	AP Biology AP Chemistry	Valerie Kilar Jaclyn Toner

18. Approval of Fundraising Request(s) for the 2024-2025 School Year as listed

Recommend board approve the following fundraising request(s) for the 2024-2025 school year:

DATE	CLUB/PROGRAM	ADVISOR(S)	ACTIVITY
May 28 - June 16	Key Club	Jeremy Schulte	Food Drive for Backpack Crew

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June 5	Spanish Honor Society	Christina Gauss	Languapalooza
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19. Approval of Home Instruction

Recommend Board approval of home instruction for the 2024 - 2025 school year as listed:

STUDENT NO.	TIME FRAME	REASON	PROVIDER/COST
26000276	4/30 - 5/31 10 hours per week	Medical	RFH Faculty / \$55/hour

Board Comment: None

On a **MOTION** made by Mr. Grant and seconded by Mr. Page, the Board approved Education Items 17-19 with the following roll call vote:

Mr. Dougherty	Yes	Mrs. Kiley	Yes	Ms. Romano	Yes
Mr. Grant	Yes	Mrs. McGinty	Yes	Mrs. Thompson	Yes
Mrs. Hickey	Yes	Mr. Page	Yes	Mrs. Whitehouse	Yes

ADDENDUM

The Superintendent recommends Addendum Items #20-38

PERSONNEL

The superintendent recommends personnel items #20 - 36

20. Approval of New Staff Appointments for the 2025-2026 School Year

Recommend Board approval of the following new faculty for the 2025 - 2026 school year, pending completion of all required paperwork: * step and salary reflect the 2024-2025 salary guide, 2025-2026 steps and salaries to be determined once contract negotiations are finalized

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NO.	NAME	POSITION	STEP / SALARY	EFFECTIVE
1.	Michael Haese	Maintenance	Step 4 / \$50,050*	July 1, 2025
2.	Kristen Ferrari	Supervisor of Instructional Technology	Step 14 / \$140,965	July 1, 2025

21. Approval to Amend Guide Placement

Recommend Board approval to amend salary guide placement for the 2025 - 2026 school year for Jean Corcione from Step 1 BA + 30, \$64,250 to Step 1 BA + 60, \$65,605*.

22. Approval of 6th Assignment

Recommend Board approval of the following sixth assignments for the remainder of the 2024 - 2025 school year for the following teachers at a stipend of 20% of the Level 1 salary of the teachers' guide at the appropriate degree level:

<u>NO</u>	NAME	SUBJECT	DATES	GUIDE	STIPEND
1.	Victoria Imperato	Special Education	5/12 - 6/17/2025	BA + 30	\$12,850 prorated
2.	Kevin James	Special Education	5/12 - 6/17/2025	BA + 60	\$13,121 prorated
3.	Amanda McCaffrey	Special Education	5/12 - 6/17/2025	BA + 30	\$12,850 prorated
4.	Christopher Quinn	Special Education	5/12 - 6/17/2025	BA	\$12,579 prorated
5.	Jeremy Schulte	Special Education	5/12 - 6/17/2025	BA + 30	\$12,850 prorated

23. Approval of Chaperones

Recommend Board approval of the following faculty members to chaperone Languapalooza on June 5, 2025 at \$60.00 per event:

^{*} step and salary reflect the 2024-2025 salary guide, 2025-2026 steps and salaries to be determined once contract negotiations are finalized

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Anna Higgins	Jessica Mentzel
Krista Honnold	Kimberly Pierson
Fiona Lenahan	

24. Approval of Summer Hours Guidance for 2024-2025 School Year

Recommend Board approval of the following summer guidance hours for 2024 - 2025 school year, as listed:

No.	Name	Position	Salary	Hours
1.	Fabrico, Chrissy	School Counselor	\$40/hour	Not to exceed 14 hours
2.	Tara Flynn	School Counselor	\$40/hour	Not to exceed 14 hours
3.	Karl, Patrick	School Counselor	\$40/hour	Not to exceed 14 hours
4.	Schulte, Alyssa	School Counselor	\$40/hour	Not to exceed 14 hours
5.	Verran, Elisa	School Counselor	\$40/hour	Not to exceed 14 hours

25. Approval of Summer Hours Guidance for 2025-2026 School Year

Recommend Board approval of the following summer guidance hours for 2025 - 2026 school year, as listed: hourly rate reflects the 2024-2025 contracted rate, 2025-2026 hourly rate to be determined once contract negotiations are finalized

No.	Name	Position	Salary	Hours
1.	Fabrico, Chrissy	School Counselor	\$40/hour	Not to exceed 56 hours
2.	Tara Flynn	School Counselor	\$40/hour	Not to exceed 56 hours

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3.	Karl, Patrick	School Counselor	\$40/hour	Not to exceed 56 hours
4.	Schulte, Alyssa	School Counselor	\$40/hour	Not to exceed 56 hours
5.	Verran, Elisa	School Counselor	\$40/hour	Not to exceed 56 hours

26. Approval of Faculty and Staff for the 2025 Extended School Year Program

Recommend Board approval of the following faculty and staff for the 2025 extended school year program beginning July 1 through August 7, 2025: hourly rate reflects the 2024-2025 contracted rate, 2025-2026 hourly rate to be determined once contract negotiations are finalized

No.	Name	Position	Salary	Hours
1.	Krista Honnold	Special Education Teacher	\$50.00/hour	5 hours per day
2.	Amanda McCaffrey	Special Education Teacher	\$50.00/hour	5 hours per day
3.	Susan Shay	Special Education Teacher	\$50.00/hour	5 hours per day
4.	Hannah Phillips	Work Based Learning Coordinator	\$50.00/hour	Not to exceed 20 hours per week
5.	Lindsey McPherson	Speech Therapist	\$50.00/hour	Not to exceed 10 hours per week
6.	Kerri Bress	School Nurse	\$50.00/hour	4 hours per day
7.	Jeanne Jensen	Substitute School Nurse	\$50.00/hour	4 hours per day
8.	Jacqueline Briody	Paraprofessional	\$21.58/hour	4.5 hours per day
9.	Maryanne Costa	Paraprofessional	\$22.13/hour	4.5 hours per day
10.	Kathleen McMahon	Paraprofessional	\$23.25/hour	4.5 hours per day
11.	Meagan Springsteen	Paraprofessional	\$22.76/hour	4.5 hours per day
12.	Susan Trocchia	Paraprofessional	\$21.58/hour	4.5 hours per day

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13.	Lynn Worobel	Paraprofessional	\$20.39/hour	4.5 hours per day
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27. Approval of Summer Hours for the Child Study Team for the 2025 - 2026 School Year

Recommend Board approval of summer hours for the child study team for the 2025 - 2026 school year: hourly rate reflects the 2024-2025 contracted rate, 2025-2026 hourly rate to be determined once contract negotiations are finalized

No.	Name	Position	Salary	Hours
1.	Lorelei Cheli Voorhees	LDTC	\$50/hour	Not to exceed 100 hours
2.	Jean Corcione	School Psychologist	\$50/hour	Not to exceed 100 hours
3.	Katie McLoughlin	School Social Worker	\$50/hour	Not to exceed 80 hours

28. Approval of Summer Hours for Faculty Members for the 2025 - 2026 School Year

Recommend Board approval of summer hours for the following faculty members for the 2025 - 2026 school year: hourly rate reflects the 2024-2025 contracted rate, 2025-2026 hourly rate to be determined once contract negotiations are finalized

No.	Name	Position	Salary	Hours
1.	Caitlin Altland	Special Education Teacher	\$30.00/hour	As needed for IEP Meetings
2.	Krista Honnold	Special Education Teacher	\$30.00/hour	As needed for IEP Meetings
3.	Thomas January	Regular Education Teacher	\$30.00/hour	As needed for IEP Meetings

29. Approval of Chinese I Bridge Program Summer Hours

Recommend Board approval of 15 summer hours for Huiwen Chen for the Chinese I Bridge Program at \$30.00 per hour. hourly rate reflects the 2024-2025 contracted rate, 2025-2026 hourly rate to be determined once contract negotiations are finalized

30. Approval of Curriculum Writing and Writers for the 2025-2026 School Year

Recommend Board approval of the following curriculum writing and faculty writing curriculum for the 2025-2026 school year at a rate of \$30.00 per hour:

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COURSE	NAME	TOTAL HOURS PER WRITER
AP Computer Science A	Anthony Dinallo / Yannell Maglione	15
Contemporary Issues in Environmental Science	Michael Haughwout / Valerie Kilar	5
AP Biology	Michael Haughwout / Valerie Kilar	15
AP Environmental Science	Michael Haughwout / Valerie Kilar	15
AP Chemistry	Jessica Olszewski / Susan Pagano / Jaclyn Toner	15
Anatomy & Physiology Honors	Physiology Honors Valerie Kilar / Brad Margolis	
English II	Lauren Grumbach / Alexis Marinov / Jessica Mentzel	
English II Honors	Rosanne Hughes / Christopher Juliano / Jessica Mentzel	
Creative Writing Portfolio	Amanda McCaffrey / Jessica Mentzel	
US History II	Cailtlin Altland / Thomas Colella / Jennifer Sterk	
AP US History	Nicholas DelBuono / Jennifer Sterk / Megan Wilkins	15
Foundations of Marketing	Lucrecia Esposito / Jessica Olszewski	15
Sports Medicine I	Lauren Butler / Jessica Olszewski	15

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Sports Medicine II	Lauren Butler / Jessica Olszewski	15
Music in Film	Zachary Lorelli / Matthew Leddin	15
Spanish I	Anna Higgins / Yannell Maglione	15
Spanish II	Anna Higgins / Fiona Lenahan	15
Spanish III	Fiona Lenahan / Petronila Luccarelli	15
French I	Maryellen De Lalla / Martin Januario	15
French II	Maryellen De Lalla / Martin Januario	15
French III	Maryellen De Lalla / Martin Januario	15
Chinese I	Huiwen Chen	15
Chinese II	Huiwen Chen / Yannell Maglione	15
Chinese III	Huiwen Chen / Yannell Maglione	15
Integrated Art	Alexa James / Kristen Lanfrank	15

31. Approval of Substitute and Home Instructor Rates for the 2025- 2026 School Year

Recommend Board approval of the following substitute and home instructor rates for the 2025 - 2026 school year:

Per Diem Substitute Teachers \$150.00 per day Permanent Substitutes \$150.00 per day

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Substitute School Nurse \$250.00 per day Substitute Athletic Trainer \$50.00 per hour Home Instructor \$55.00 per hour

32. Approval of Substitute(s) for the 2024 - 2025 School Year

Recommend Board approval of the following substitute for the 2024 - 2025 school year:

David DiMasi Substitute Teacher Jenna Trocchia Substitute Teacher

33. Approval of Substitute Teachers for the 2025 - 2026 School Year

Recommend Board approval of the following substitute teachers for the 2025 - 2026 school year as per Attachment A.

34. Approval of Substitute Nurses for the 2025 - 2026 School Year

Recommend Board approval of the following substitute nurses for the 2025 - 2026 school year:

Jeanne Jensen Melissa Lowry Katherine Molzon Eilish Reilly

35. Approval of Substitute Athletic Trainers for the 2025 - 2026 School Year

Recommend Board approval of the following substitute athletic trainers for the 2025 - 2026 school year:

Lauren Butler Mary Karlo Richard Trainor

36. Approval of Home Instructors for the 2025 - 2026 School Year

Recommend Board approval of the following home instructors for the 2025 - 2026 school year:

NAME SUBJECT

RFH Faculty

Jennifer Amabile French

Kate Appezzato Teacher of English

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John Coviello Social Studies, Special Education

Matthew Knoth Teacher of Spanish

Edward Moskal Teacher of Social Studies, Principal/Supervisor, School

Administrator

John Quinn Teacher of the Handicapped

Stacee Seiler Samuel Math

Taormina, Charlene Teacher of French, Teacher of ESL

FINANCE

The superintendent recommends finance items #37 - 38

37. Approval of Attendance at Professional Conferences and or Workshops:

Recommend Board approval of the following staff to attend professional conferences and or workshops as recommended by the Superintendent of Schools:

Date	Name	Conference/Workshop (Budget Account #)	Registration	Estimated Travel	Day	Location
7-16-25	Meredith Brow	School Safety and Security Symposium	\$0	\$0	Full	Toms River, NJ (OCC)
10-20-25 to 10-24-25	Sean Cranston	International ASBO Annual Conference	\$299	\$2,618	Full	Fort Worth, TX
6-6-25	Sarah Fitzgerald	NJSBA Conference: AI Preparing for Today and Tomorrow	\$119	\$55	Full	Princeton Junction, NJ
8-4-25 to 8-8-25	Alexa James	Manhattan University AP Summer Institute	\$940	\$0	Full	Virtual
6-2-25	Zachary Lorelli	All Shore Band Directors Association PD Day	\$0	\$0	Full	Colts Neck, NJ
8-6-25	Yannell Maglione	2nd Annual AI Summit for Language Educators	\$10	\$0	Full	Virtual

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6-23-25 to 7-25-25	Yannell Maglione	TCNJ Certified AI Educator Program	\$799	\$0	n/a	Virtual
6-29-25 to 7-2-25	Lee McDonald	Association of Curriculum Development / Ed Tech National Conference	\$795	\$1,900	Full	San Antonio, TX
6-23-25 to 7-25-25	Jessica Olszewski	TCNJ Certified AI Educator Program	\$799	\$0	n/a	Virtual
7-16-25	Jonathan Pennetti	Deepening Math Instruction	\$125	\$0	Full	Virtual

38. Approval of Enrollment of Nonresident Tuition Students for the 2025-2026 SY

Recommend Board approval of enrollment of the following nonresident tuition students for the 25-26 SY:

STUDENT #	GRADE	TOWN	TUITION
New Student	10	Staten Island	\$22,060
New Student	10	Middletown	\$22,060

Board Comment: None

On a **MOTION** made by Mr. Grant and seconded by Mrs. Whitehouse, the Board approved Addendum Items 20-38 with the following roll call vote:

Mr. Dougherty	Yes	Mrs. Kiley	Yes	Ms. Romano	Yes
Mr. Grant	Yes	Mrs. McGinty	Yes	Mrs. Thompson	Yes
Mrs. Hickey	Yes	Mr. Page	Yes	Mrs. Whitehouse	Yes

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12. Public Comment - None

13. Executive Session

On a **MOTION** made by Mrs.Kiley and seconded by Mr. Page the Board by unanimous roll call vote, moved to Executive Session at 7:38 p.m.:

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., (the "Act") provides that the Rumson-Fair Haven Board of Education may hold an "Executive Session" from which the public is excluded to discuss matters that are one of the nine (9) subject matters listed Section 12(b) of the Act; and

WHEREAS, it is recommended by the Business Administrator that the Rumson-Fair Haven Board of Education go into Executive Session on May 27, 2025 to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, the length of the Executive Session is estimated to be 45 minutes after which the public meeting of the Board may reconvene and proceed with business; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE, BE IT RESOLVED by the Rumson-Fair Haven Board of Education that the Board shall go into Executive Session to discuss the following items:

- Personnel
- Attorney/Client Privilege

13. Reconvene Public Session

On a **MOTION** by Mr. Page seconded by Mrs. Whitehouse, the Board by unanimous roll call vote returned to open Public Session at 7:46 p.m.

15. Adjournment

As there was no further business before the Board, on a **MOTION** by Mrs. Kiley, seconded by Mr. Grant, and carried by unanimous roll call vote the Board adjourned the meeting at 7:47 p.m.

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Respectfully submitted,

Sean S. Cranston

Sean S. Cranston Business Administrator/Board Secretary Rumson-Fair Haven Regional High School